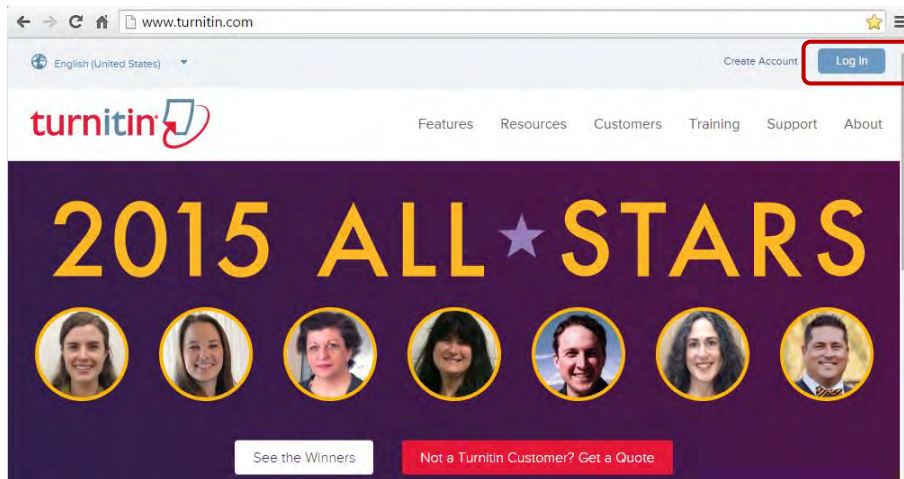


Turnitin : Student Quick Start Guide!

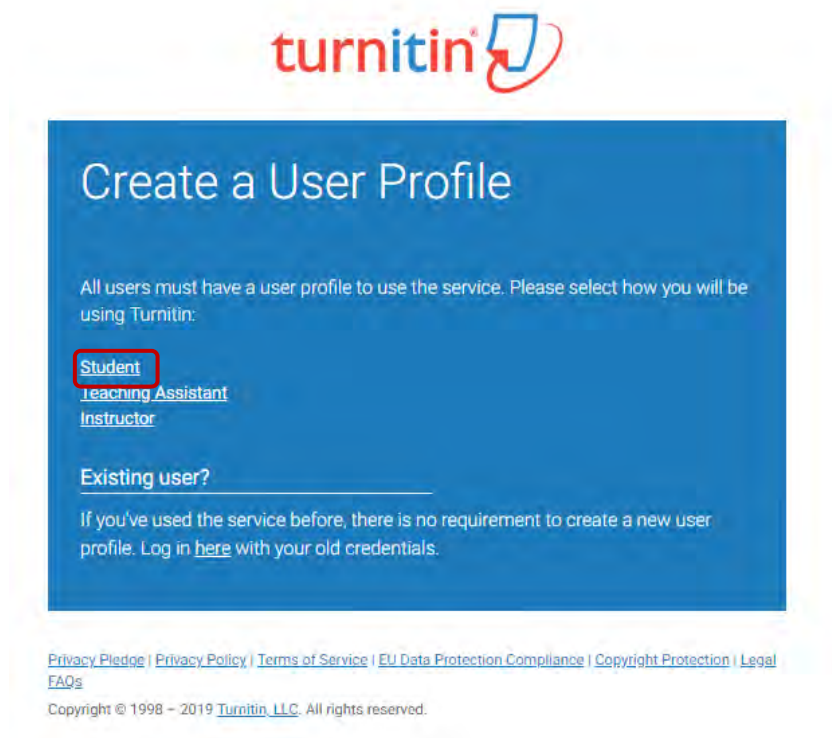
This student guide will help you get started with Turnitin and will walk you through the steps for submitting your first paper. To begin, you need to first register with Turnitin and create a user profile.

Setting up your account using a class enrollment key

- To register and create a user profile, Go to www.turnitin.com
- Click on **the Create Account** link on the homepage



- Click on the student link.



- To register and create a user profile, you must have been provided with a class ID and enrollment key by your instructor. Then, fill in the required information in the new user profile form. Once you have created your profile, click “**I Agree—Create Profile**” button to successfully log into Turnitin.

turnitin

Create a New Student Profile

Class ID Information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment key that you were given by your instructor.

Please note that the key and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

Class ID

Class enrollment key

User Information

Your first name

Your last name

Display names as

- ☒ First name (Space) Last name (example: John Smith)
- ☐ Last name (Space) First name (example: Smith John)
- ☐ Last name (No space) First name (example: SmithJohn)

Email address

Confirm email address

☐ I'm not a robot

I Agree -- Create Profile [I Disagree -- Cancel Profile](#)

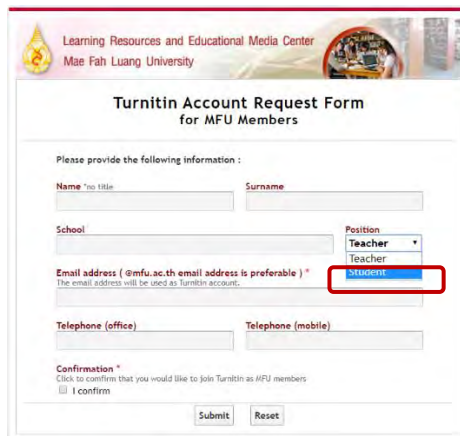
Inform your student ID and your name/surname via ask.library@mfu.ac.th.

We will send “Class ID” and “Class enrollment key” to you. Please use “Lamduan Mail” or “MFU Mail” to create your account and request access.

- From the completed user profile creation page, click on **Log in to Turnitin**.

Setting up your account from your welcome email

- To request your account. Go to <http://library.mfu.ac.th/turnitin/request.html>
- Fill your information in “Turnitin Account Request Form for MFU Members”
(Please use “Lamduan Mail” or “MFU Mail” to request account)



The image shows a web form titled "Turnitin Account Request Form for MFU Members". At the top, it says "Learning Resources and Educational Media Center, Mae Fah Luang University". The form asks for the following information:

- Name (no title) and Surname (text input fields)
- School (text input field) and Position (dropdown menu with "Teacher" selected)
- Email address (@mfu.ac.th email address is preferable) * (text input field, highlighted with a red box)
- Telephone (office) and Telephone (mobile) (text input fields)

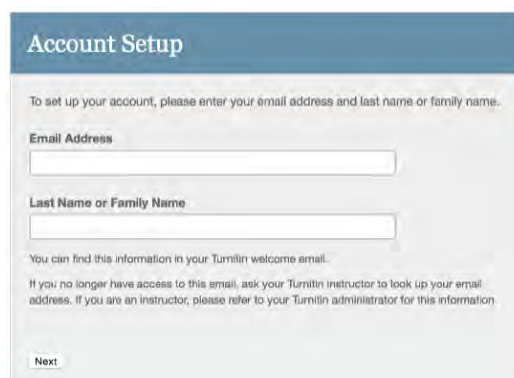
At the bottom, there is a "Confirmation" section with a checkbox "I confirm" and "Submit" and "Reset" buttons.

* Your login information will be sent to your email address within 24 hours.

- If you have received a welcome email from Turnitin, this confirms that your instructor has added you to their class, allowing you to begin submitting papers to your assignments.



- Click Set up account, enter your email address (this must be the same email address to which your Turnitin welcome email was sent), along with your last name or family name. Click Next to continue.



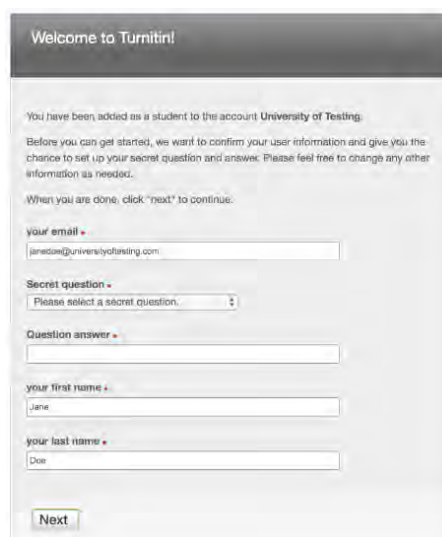
The image shows a web form titled "Account Setup". It says: "To set up your account, please enter your email address and last name or family name." There are two text input fields: "Email Address" and "Last Name or Family Name". Below these fields, it says: "You can find this information in your Turnitin welcome email. If you no longer have access to this email, ask your Turnitin instructor to look up your email address. If you are an instructor, please refer to your Turnitin administrator for this information." At the bottom, there is a "Next" button.

- Turnitin will send you an email to validate your account, with the subject: Create your Turnitin password. Return to your email inbox, ensuring you check your email client's spam or junk folder for this email. Enter and confirm your password which must be between 6 and 12 characters, containing at least one letter and one number.



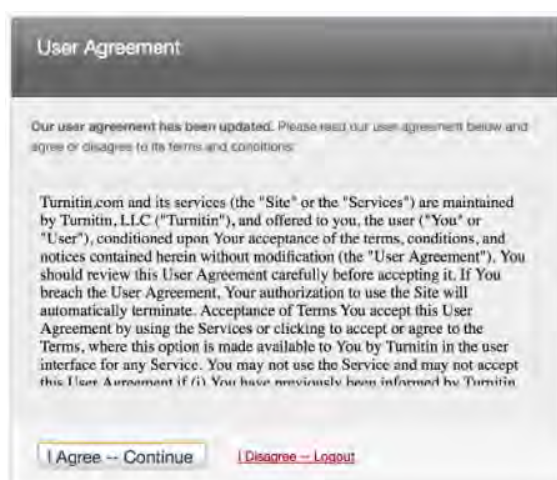
The screenshot shows a web form titled "Create Your Password". Below the title, it says "To finish setting up your account, please enter a password." and "Your password must be between 6 and 12 characters in length, containing at least one letter and one number." There are two input fields: "Password" and "Confirm Password". At the bottom, there are two buttons: "Create Password" and "Cancel".

- Click the Log in Now link. After login, you have the opportunity to amend your name and email address, should any of this information have been entered incorrectly.



The screenshot shows a web form titled "Welcome to Turnitin!". It says "You have been added as a student to the account University of Testing." and "Before you can get started, we want to confirm your user information and give you the chance to set up your secret question and answer. Please feel free to change any other information as needed." It also says "When you are done, click 'next' to continue." There are four input fields: "your email" (with the value "jared@universityoftesting.com"), "Secret question" (with a dropdown menu showing "Please select a secret question."), "Question answer", "your first name" (with the value "Jane"), and "your last name" (with the value "Doe"). At the bottom, there is a "Next" button.

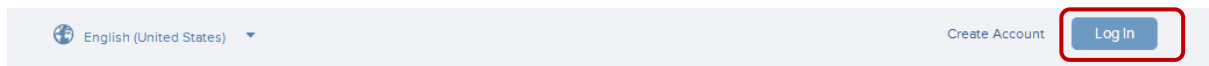
- Select the **I Agree -- Continue** button to accept Turnitin's user agreement and enter the Turnitin service.



The screenshot shows a web form titled "User Agreement". It says "Our user agreement has been updated. Please read our user agreement below and agree or disagree to its terms and conditions." Below this, there is a paragraph of text: "Turnitin.com and its services (the 'Site' or the 'Services') are maintained by Turnitin, LLC ('Turnitin'), and offered to you, the user ('You' or 'User'), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the 'User Agreement'). You should review this User Agreement carefully before accepting it. If You breach the User Agreement, Your authorization to use the Site will automatically terminate. Acceptance of Terms You accept this User Agreement by using the Services or clicking to accept or agree to the Terms, where this option is made available to You by Turnitin in the user interface for any Service. You may not use the Service and may not accept this User Agreement if (i) You have previously been informed by Turnitin." At the bottom, there are two buttons: "I Agree -- Continue" and "I Disagree -- Logout".

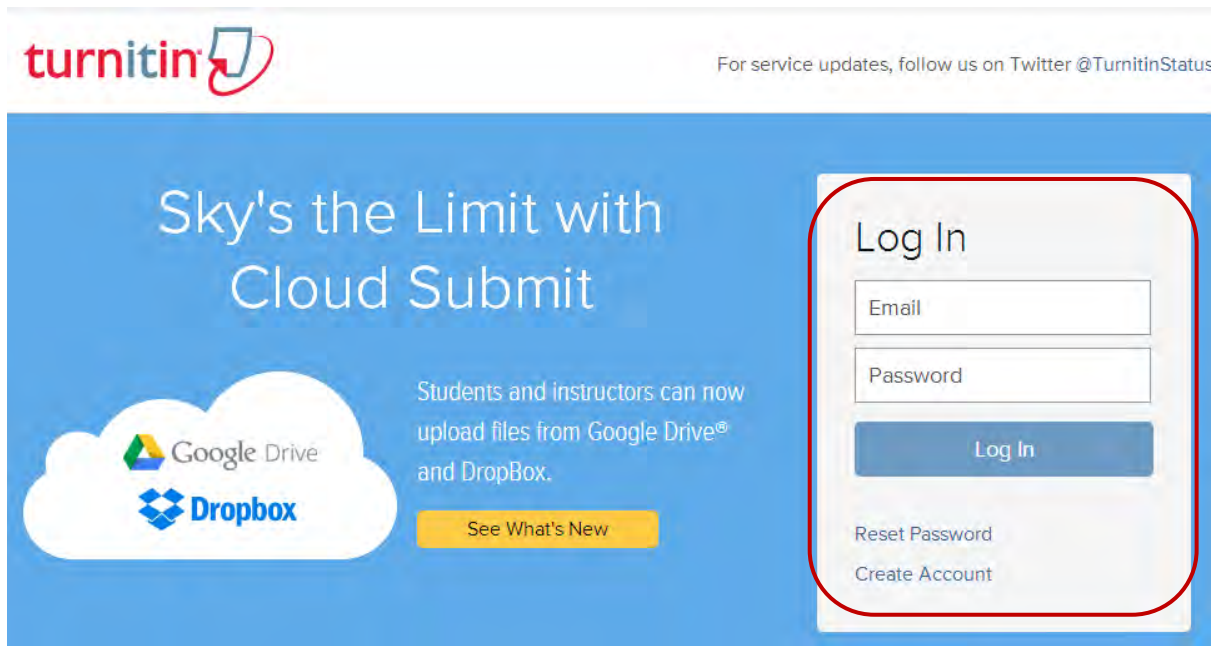
Logging in

- Go to www.turnitin.com and click at Log In

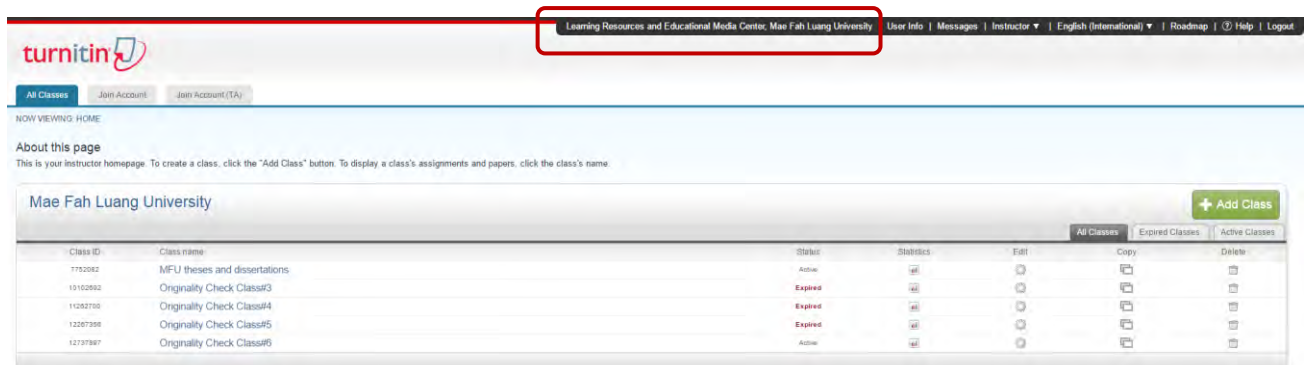


[Features](#) [Resources](#) [Customers](#) [Training](#) [Support](#) [About](#)

- Enter your e-mail address and password, and then click on the **Log In button**

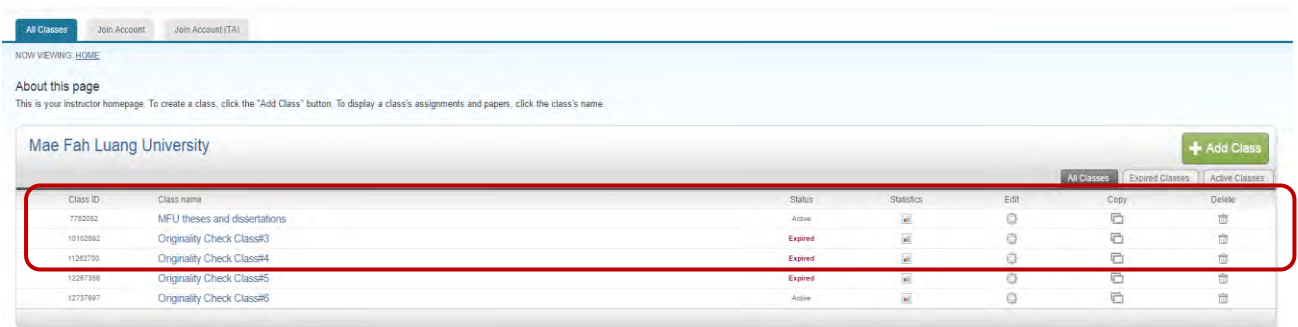


- After creating account and logged in to Turnitin, Your class will show up on your homepage.

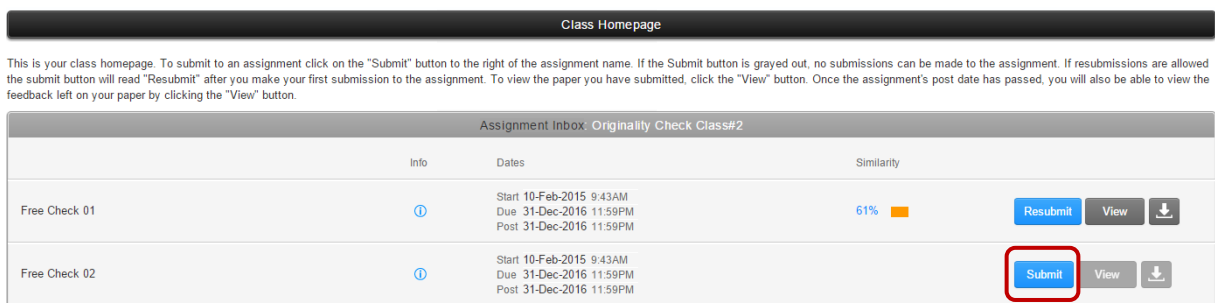


Submitting a Paper

- At your Turnitin homepage, Click on the name of your class to open your class portfolio.



- To submit a paper, click the “Submit” button next to the paper assignment.



- After entering a title for your paper and selecting a file, click “Upload” button to upload your paper.

Class Portfolio Discussion Calendar

NOW VIEWING: HOME > ORIGINALITY CHECK CLASS#2

Submit: Single File Upload +
Cut & Paste Upload

1

First name
Sangduan

Last name
Kammeesawang

Submission title

2

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Choose from Google Drive

3

4

5

Upload Cancel

- The paper you choose to submit will be shown on the next page. Look over all the information and make sure that it is correct. To confirm the submission, click the “Confirm” button

Class Portfolio Discussion Calendar

NOW VIEWING: HOME > ORIGINALITY CHECK CLASS#2

Submit: Single File Upload

STEP ● ● ●

Please confirm that this is the file you would like to submit...

Author:
Sangduan Kammeesawang

Assignment title:
Free Check 02

Submission title:
Ch1

File name:
บันทึกฐานข้อมูล.doc

File size:
60K

Page count:
6

Word count:
2791

Character count:
5538

Page 1

Confirm Cancel

- After you confirm your submission, a digital receipt will be shown, click the “Return to assignment list” button.

Submit: Single File Upload

STEP 1 2 3

Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author:
Sangduan Kammeesawang

Assignment title:
Free Check 02

Submission title:
Ch 1

File name:
๒๓๓๓๓๓๓๓๓๓๓๓.doc

File size:
60K

Page count:
6

Word count:
2791

Character count:
5538

Submission date:
24-Jun-2015 09:25 ICT

Submission ID:
552381281

Page 1

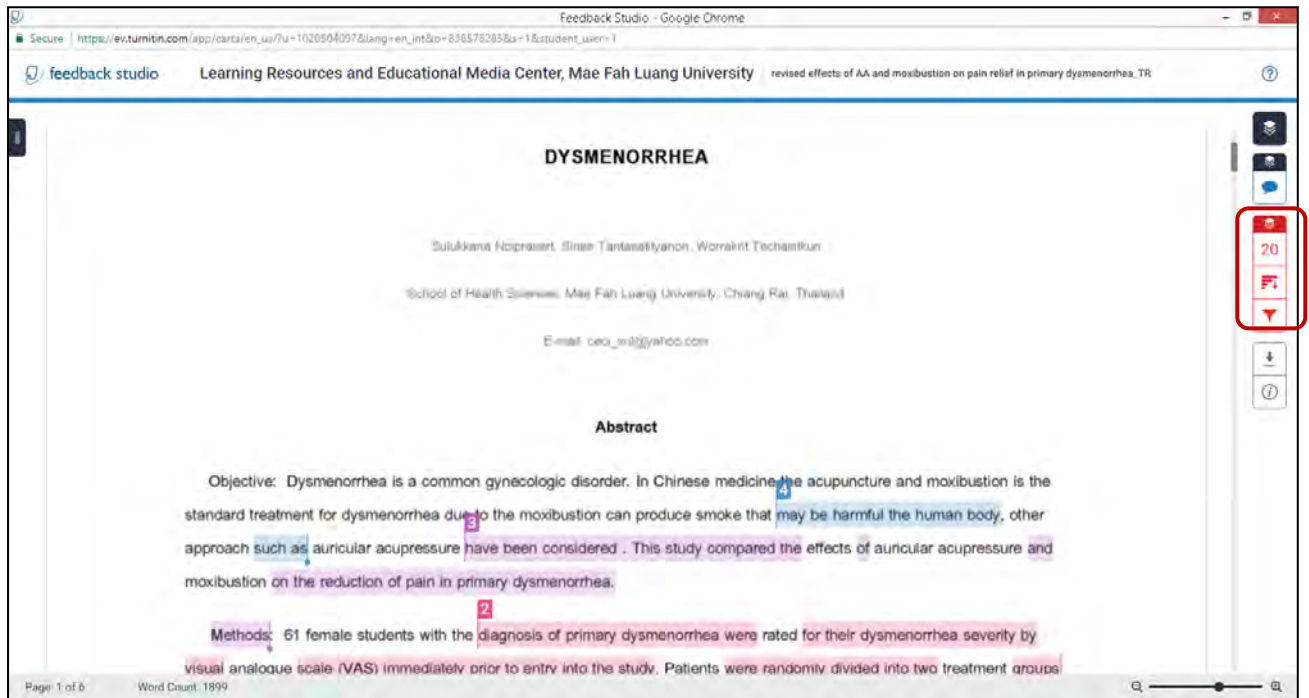
Return to assignment list

- To view your **Originality Report**, click on the Originality Report icon to the right of your assignment. By default, students cannot see their own Similarity Reports. If you see Not Available, rather than a Similarity Report icon in the assignment inbox, then your instructor has disabled the ability for students to view the **Similarity Report** for this assignment. If you would like to view your report, contact your instructor.

Class Homepage				
This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.				
Assignment Inbox: Originality Check Class#2				
	Info	Dates	Similarity	
Free Check 01	①	Start 10-Feb-2015 9:43AM Due 31-Dec-2016 11:59PM Post 31-Dec-2016 11:59PM	61%	Resubmit View Download
Free Check 02	①	Start 10-Feb-2015 9:43AM Due 31-Dec-2016 11:59PM Post 31-Dec-2016 11:59PM	Processing	Resubmit View Download
Free Check 03		Start 10-Feb-2015 9:43AM The start date is the date and time you can begin submitting to the assignment.		Submit View Download
Free Check 04	①	Start 10-Feb-2015 9:43AM Due 31-Dec-2016 11:59PM Post 31-Dec-2016 11:59PM		Submit View Download
Free Check 05	①	Start 10-Feb-2015 9:43AM Due 31-Dec-2016 11:59PM Post 31-Dec-2016 11:59PM		Submit View Download

Step 3 :Viewing the Similarity Report

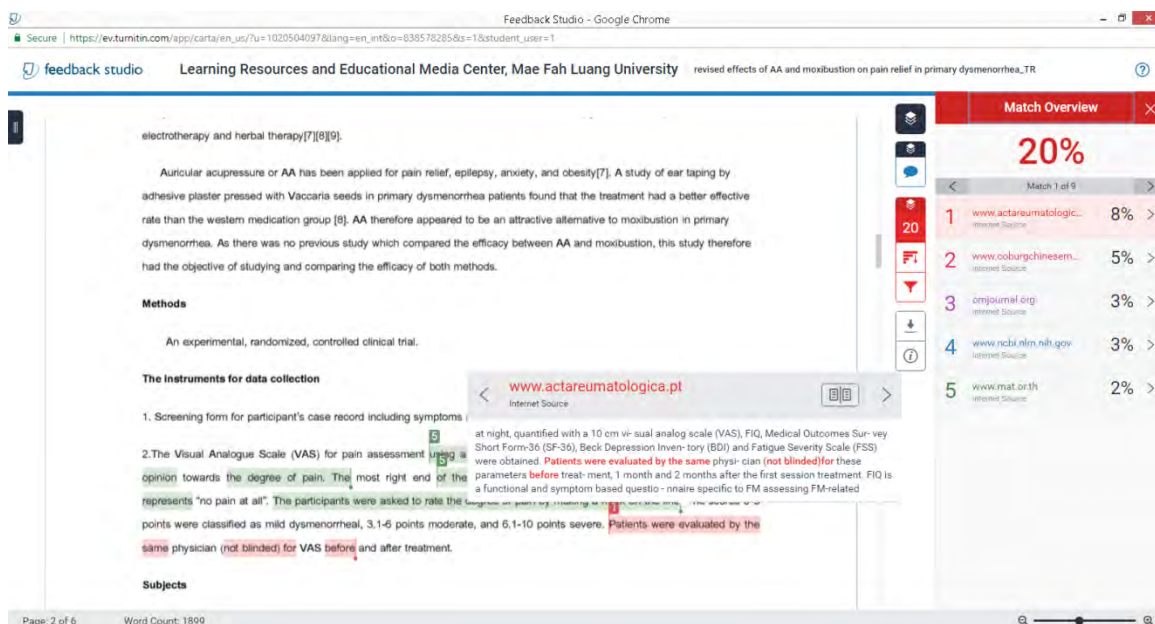
- To view the Match Overview, click on the red, numerical similarity score from the product toolbar.



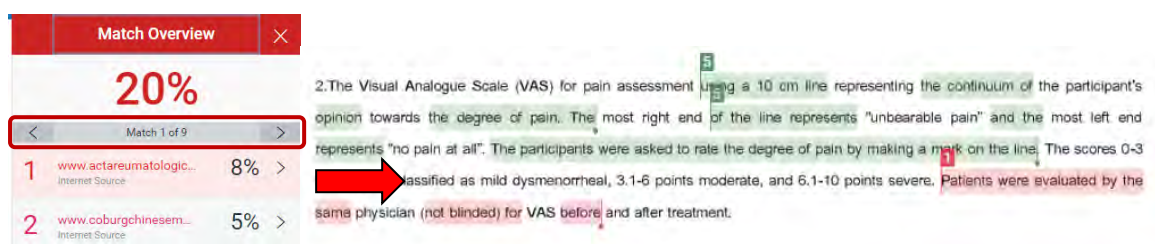
- The Match Overview will be displayed within the Match Overview side panel.




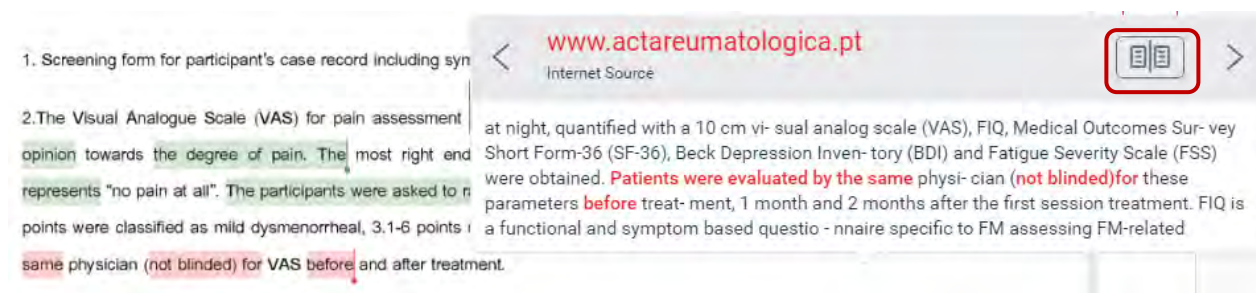
- Having clicked the Match Overview icon, this will also highlight any matches within the paper itself. Each match can be color coded to help you identify them easily

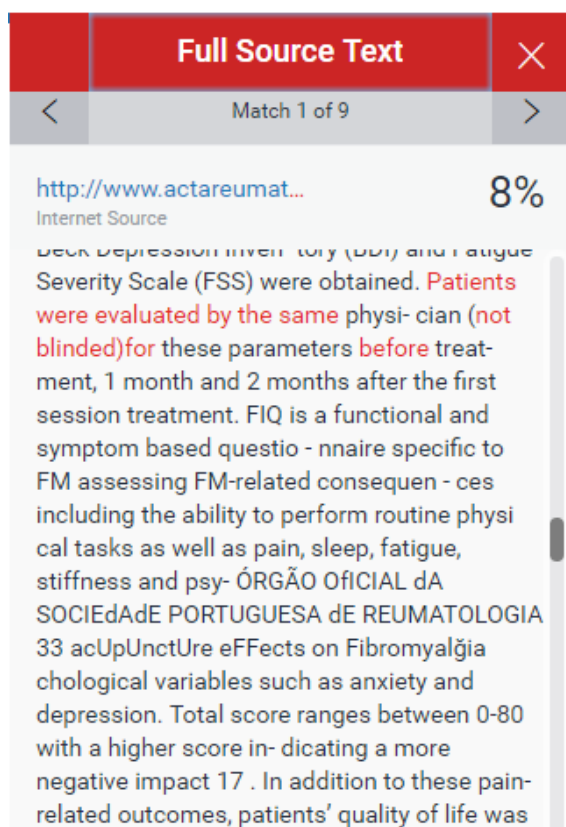


- By clicking on one of the sources from the Match Overview side panel, you can discover how many matches have been found for each source. Click the navigation arrows to jump from one match to the next. If you would like to see more information regarding the text that has matched to a source, click on the source number from within the paper



- A pop-up box will appear; this will show you further details relating to the source that your writing has been matched. Click  to view the source in more depth, click on the Full Source View icon in the top right-hand corner of the pop-up

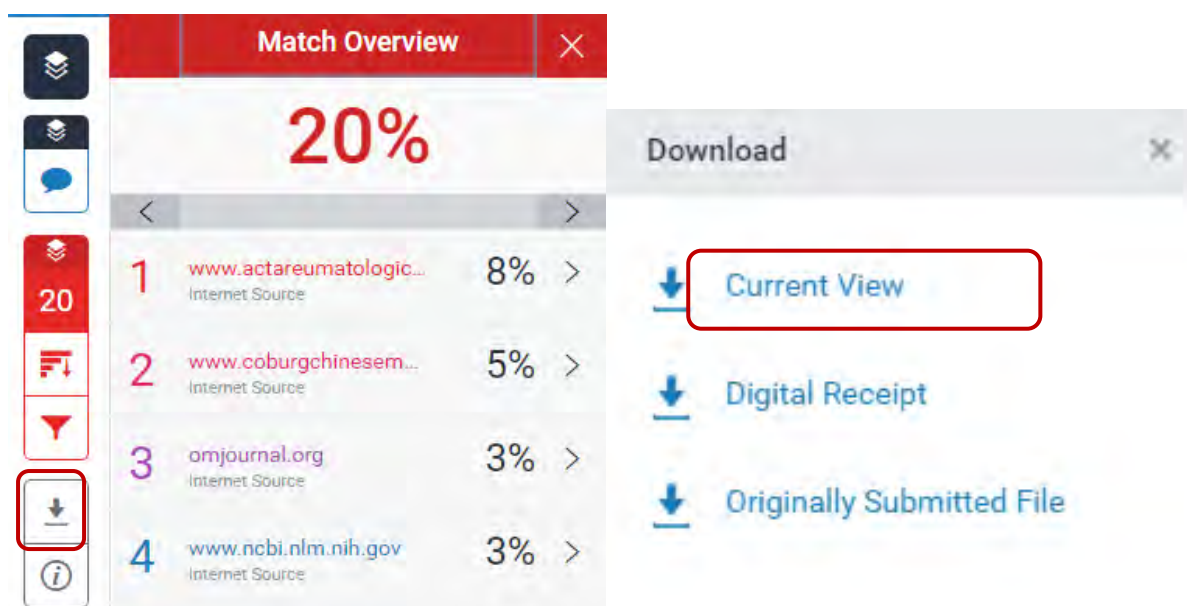





Note: If the match is found to be from another student's paper, rather than an external source, this will be unavailable for viewing.

Step 4: Downloading the Similarity Report

- Click on the download icon in the Submission Tools section of the product toolbar. A pop-up box will appear, asking you what you would like to download. Click to download the current view of the paper.

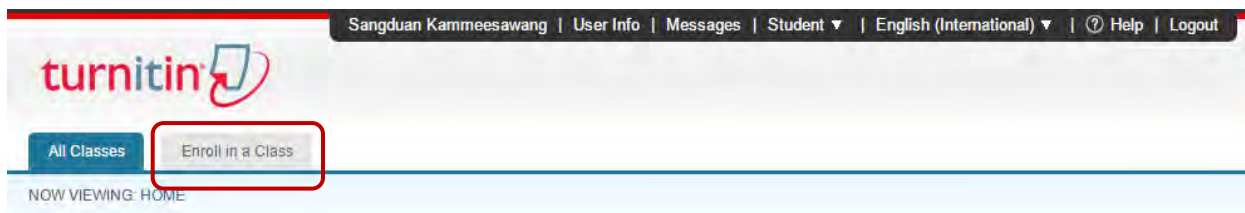


- Viewing Information about a submission click  a pop-up box will appear on the screen. This will show all information we hold about the paper, such as when it was submitted, when it was last graded, and its word count.



Enrolling in a Class from inside your account

- click at “Enroll in a Class” tab



- Fill a new class ID and an enrollment password which you got from your instructor.

The screenshot shows the 'Enroll in a class' form. At the top, there are two tabs: 'All Classes' and 'Enroll in a Class'. Below the tabs, it says 'NOW VIEWING: HOME'. The main heading is 'About this page', followed by a paragraph: 'To enroll a class, enter the class ID and enrollment password and click submit. If you do not have a class ID and enrollment password, contact your instructor for this information.' Below this is a form titled 'Enroll in a class'. The form has two input fields: 'Class/section ID:' with a red asterisk and a value of '12267356', and 'Enrollment password:' with a red asterisk and a masked password '*****'. A 'Submit' button is at the bottom of the form. The entire form is highlighted with a red rectangular box.

- Click submit to enroll in the class and add it to the student user homepage.

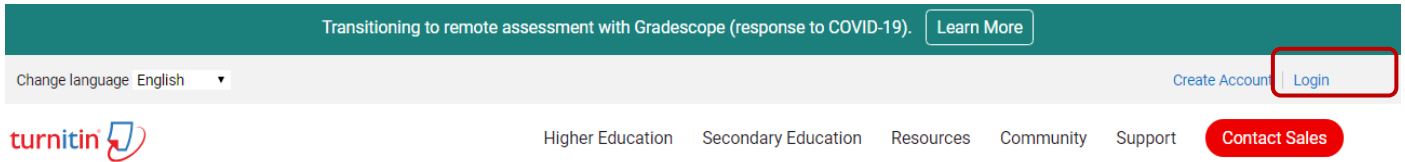
The screenshot shows the student user homepage. At the top, there are two tabs: 'All Classes' and 'Enroll in a Class'. Below the tabs, it says 'NOW VIEWING: HOME'. The main heading is 'About this page', followed by a paragraph: 'This is your student homepage. The homepage shows the classes you are enrolled in. To enroll in a new class, click the enroll in a class button. Click a class name to open your class homepage for the class. From your homepage, you can submit a paper. For more information on how to submit, please see our help page.' Below this is a table titled 'Mae Fah Luang University'. The table has five columns: Class ID, Class name, Instructor, Status, and Drop class. The table contains three rows of data. The third row, which is highlighted with a red rectangular box, shows Class ID 12267356, Class name Originality Check Class#5, Instructor Learning Resources and Educational Media Center, Mae Fah Luang University, Status Active, and a trash icon in the Drop class column.

Class ID	Class name	Instructor	Status	Drop class
10102692	Originality Check Class#3	Learning Resources and Educational Media Center, Mae Fah Luang University	Expired	
11262700	Originality Check Class#4	Learning Resources and Educational Media Center, Mae Fah Luang University	Expired	
12267356	Originality Check Class#5	Learning Resources and Educational Media Center, Mae Fah Luang University	Active	

Resetting your password

If you have forgotten your password, you can reset your password by the Email address that you originally used during signup.

- Go to <http://turnitin.com> and click on the Log In button.



- Click the link alongside Forgot **your** password?

A screenshot of the Turnitin login page. It has a blue background with the title "Log in to Turnitin". There are two input fields: "Email address" and "Password". Below these are a "Log in" button and a "Sign in with Google" button. A red box highlights the link "Forgot your password? Click here." Below this link is a smaller link "Need more help? Click here." At the bottom, there is a link "New user? Click here."

- Enter the email address and last name associated with your Turnitin user profile, then click **Next**.

A screenshot of the Turnitin "Reset User Password" page. It has a blue background with the Turnitin logo at the top. The title is "Reset User Password". Below the title, it says "Please enter the email address you used to create your user profile. Click 'next' when you are done." There are two input fields: "Email Address" and "Last Name or Family Name". Below these fields, there is a section titled "If you do not know the email address for your account..." with instructions to ask an instructor or administrator. A "Next" button is at the bottom.

****If you have forgotten the answer to your secret question, click the link labelled Forgot your answer?**

- Set up new password via the link that has been sent to you.

